

Horne Parish Council

www.horne-pc.org.uk

Clerk: Angela Baker 1 Newhouse Terrace Station Road, Edenbridge, Kent TN8 6HJ

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**Members are summoned to the
AGM of Horne Parish Council
to be held on Thursday 18th May 2023 at 6.30pm
Newchapel Cricket Pavillion**

Angela Baker, Clerk

AGM A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS OR PREDETERMINATION

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during a meeting that has not been disclosed under this item, the member must immediately disclose it.

3. Procedural Matters

3.1 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

3.2 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

3.3 To accept the Declaration of Acceptance of Office from Horne Parish Councillors

3.4 To accept the Declaration of Interests from all Horne Parish Councillors

4. PUBLIC QUESTIONS AND STATEMENTS

Members of the public, and members with prejudicial interests on items on the agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the agenda. The total time designated for public questions shall not exceed Ten minutes unless directed by the Chairman of the meeting.

5. TO RECEIVE, ADOPT AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 24th April 2023 (previously distributed)

6. TO RECEIVE COUNTY AND DISTRICT COUNCILLOR REPORTS - To report in APM after AGM

7. MATTERS ARISING FROM THE MINUTES FOR REPORT AND NOT ELSEWHERE ON THE AGENDA

An email sent to church asking for a meeting regarding the proposals brought to the PC attention for spending money from hall sale on nursely has not had a response. Clerk will resend email and send in writing after 28 days .

8. ADMINISTRATION

8.1	Councillors to confirm the Standing Orders to be adopted for the municipal year 2023/24 click here
8.2	Councillors to confirm the Financial Regulations to be adopted for the municipal year 2023/24 click here
8.3	Councillors to confirm the Code of Conduct to be adopted for the municipal year 2023/24 click here
8.4	Councillors to review and agree the risk assessment and Asset Register for 2023/24
8.5	

Do Councillors to confirm receipt and approve the Standing Orders, Code of Conduct and Financial Regulations 8.1- 8.4

8.6 Committees
To agree in accordance with Standing Order the terms of reference for the Human Resources and Cricket Club Committees
To confirm as per Standing Orders that members are to be appointed to the Human Resources and Cricket Club Committee for the 2022/23 municipal year. Alison, Mark, Philip, Steven - CC Alison, Richard and Amelia – HR

Do Councillors to confirm approve the committee and members for 2023-2023?

9. PLANNING AND LICENCE APPLICATIONS

Application: 2023/367

Proposal: Use of building for car repairs and renovation (Use class B2), Storage and sale of cars on hardstanding on the same planning unit. (Retrospective)

Location: Land Adjacent To Heathview, Eastbourne Road, Blindley Heath, Lingfield, Surrey, RH7

10.FINANCIAL

10.1 To approve monthly payments for May 2023

Including Clerks Salary HMRC and Pension payments

Rialtas Invoice

Reload Band invoice – Coronation event

Note – April and May Finance documents to be shared in June meeting due to end of year accounts – new year not set up on Rialtas yet.

11. Meeting Dates